

Please ask for: Amy Day
Direct Line: (0116) 454 3054
Our Ref: LEIPRM1427
Date: 17 February 2026



Licensing, City Hall, 115 Charles Street
Leicester LE1 1FZ
www.leicester.gov.uk/licensing
e-mail:licensing@leicester.gov.uk

Mr R Kodakandala



Dear Mr Kodakandala

Secret Garden Lounge
66 Braunstone Gate

Your application to transfer the above licence to you and to change the designated premises supervisor for the above premises licence has been processed. The updated licence is enclosed, together with a summary.

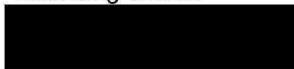
- May I take this opportunity to remind you that Section 57 of the Licensing Act 2003 states;
- “(2) The holder of the premises licence must secure that the licence or a certified copy of it is kept at the premises in the custody or under the control of
 - a) the holder of the licence, or
 - b) a person who works at the premises and whom the holder of the licence has nominated in writing...
 - (3) The holder of the premises licence must secure that
 - a) the summary of the licence or a certified copy of that summary, and
 - b) a notice specifying the position held at the premises by any person nominated for the purposes of subsection (2),
are displayed prominently at the premises.”

It is an offence to fail to comply with the above requirements.

If you have any queries, please contact the Licensing Section on (0116) 454 3030 or email licensing@leicester.gov.uk .

Yours sincerely,

Amy Day
Licensing Officer



Licensing Act 2003
Premises Licence

LEIPRM1427



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Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDINANCE SURVEY MAP REFERENCE OR DESCRIPTION

Secret Garden Lounge

66 Braunstone Gate, Leicester, LE3 5LG.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

Expires **no expiry**

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	Sun-Thur	11:00am	12:30am
	Fri-Sat	11:00am	2:00am
F. Playing of recorded music (Indoors)	Sun-Thur	11:00am	12:30am
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J. Supply of alcohol for consumption ON and OFF the premises	Sun-Thur	11:00am	12:30am
	Fri-Sat	11:00am	2:00am

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Sun-Thur	11:00am	1:00am
Fri-Sat	11:00am	2:30am

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

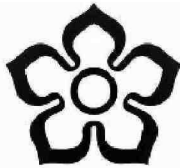
- J. Supply of alcohol for consumption ON and OFF the premises

Part 2



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NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Raghunath Kodakandala

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Raghunath KODAKANDALA

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No.

Issued by



Licensing Act 2003 Premises Licence

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ANNEXES

Annex 1 - Mandatory conditions

No supply of alcohol may be made under the premises licence -

- a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises. In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-

- a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- a) a holographic mark, or
- b) an ultraviolet feature.

The responsible person shall ensure that-

- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml;
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price

All individual(s) at the premises for the purpose of carrying out a security activity must

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of that Act.

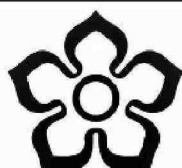
Annex 2 - Conditions consistent with the operating schedule

The licence holder shall introduce a Challenge 21 policy requiring the production of "proof of age" for any sale that takes place where there is any suspicion that the customer is under 21.



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ANNEXES continued ...

The licence holder will ensure a CCTV system is in operation at the premises.

The licence holder shall ensure security staff are employed and in place at the premises.

The licence holder will ensure notices are displayed requesting customers to leave the premises quietly.

Annex 3 - Conditions attached after a hearing by the Licensing Authority

Last entry to the premises shall be at 00.00 hours Sunday to Thursday and 01.30 hours Friday and Saturday.

The licence holder will ensure prominent, clear notices to be displayed at the exit requesting customers and staff to keep noise to a minimum when leaving the premises.

The licence holder will ensure that CCTV is installed following advice from the Leicestershire Constabulary and maintained in accordance with the Information Commissioner's CCTV Code of Practice.

The licence holder will ensure a member of staff will be on duty at all times who is able to operate the CCTV system and able to download footage on request from any responsible authority.

The licence holder will ensure an incident log book is maintained accurately and kept on the premises for inspection by any responsible authority.

The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website www.leicester.gov.uk/licensing <<http://www.leicester.gov.uk/licensing>>

The licence holder will ensure no persons under the age of 18 are allowed on the premises after 19.00 hours when licensable activities are being conducted.

The maximum permitted number(s) of persons allowed when regulated entertainment is taking place is (are) as follows: 160 persons. The occupancy to include ALL persons employed within the premises and ALL persons resorting to the premises.

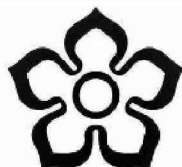
The licence holder will ensure that all external doors and windows must be kept closed, other than for access and egress, in all rooms where events involving live or amplified music are taking place.



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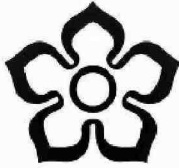
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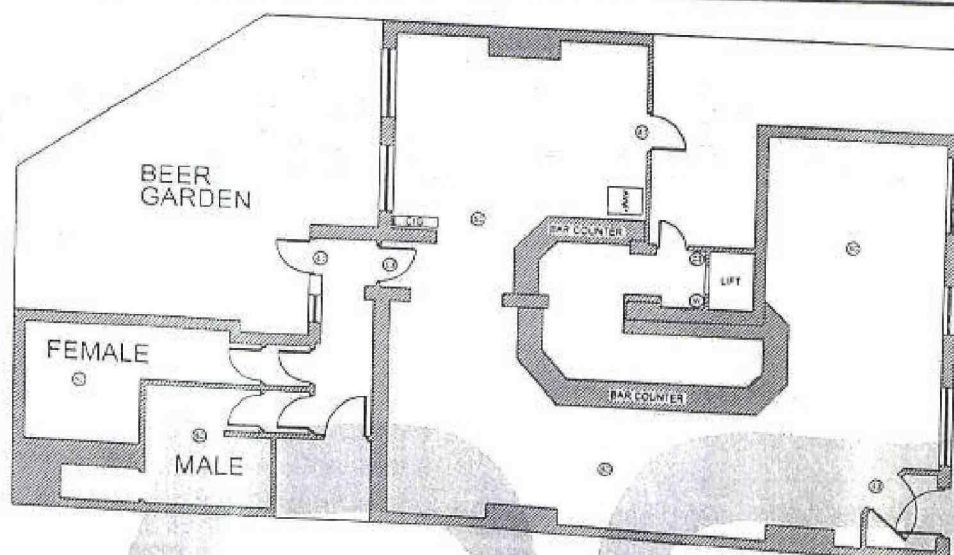
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Raghunath KODAKANDALA

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED





EXISTING GROUND FLOOR PLAN

KEY

- ① SMOKE DETECTOR
- ② WATER EXTINGUISHER
- ③ CARBON DIOXIDE EXTINGUISHER
- ④ ILLUMINATED EXIT SIGN WITH DIRECTIONAL ARROW
- ⑤ CIGARETTE VENDING MACHINE
- ⑥ FRUIT MACHINE

Scale 1:500

